



# Authorization to Release Medical Records

**Section A: Individual For Whom Medical Records Are Being Requested**

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Previous Name (if applicable): \_\_\_\_\_  
 Street Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ Daytime phone number: \_\_\_\_\_

**Section B: Person or Organization From Whom Medical Records Are Requested.**

Hospital/agency/clinic/physician: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Section C: Send Requested Medical Information To:**

Midwest Digestive Health and Nutrition  
 ATTN: \_\_\_\_\_ Phone: 312-767-3244  
 Address: 900 Rand Road Suite 120 Des Plaines, IL 60016 Fax: 708-795-9598

**Section D: Information To Be Disclosed From DATE (or RANGE OF DATES)**

Date: \_\_\_\_\_

**Check information needed**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> History and Physical          | <input type="checkbox"/> Alcohol/substance Abuse                                 | <input type="checkbox"/> Developmental Disabilities Records |
| <input type="checkbox"/> Physician's Discharge Summary | <input type="checkbox"/> Rehab Records   | <input type="checkbox"/> Behavior Plans                     |
| <input type="checkbox"/> Emergency Department Record   | <input type="checkbox"/> Social History  | <input type="checkbox"/> Mental Health Record               |
| <input type="checkbox"/> Diagnostic Test Reports       | <input type="checkbox"/> HIV/AIDS  | <input type="checkbox"/> Other _____                        |
| <input type="checkbox"/> Pathology Reports             | <input type="checkbox"/> Psychiatric Evaluation                                  |   |
| <input type="checkbox"/> Progress Notes                | <input type="checkbox"/> Psychiatric Outpatient Notes (pre/post hospitalization) |   |
| <input type="checkbox"/> Consultation Reports          |  |   |

**Section E: Expiration of Authorization**

**This authorization is valid until calendar date: Month/Day/Year: \_\_\_\_\_**

Unless an earlier date is specified, this authorization will expire 12 months from date of signature below.

**Section F: Signature**

- If the person or entity receiving the information is not a health care provider or health plan covered by federal privacy regulations, the information described in Section D may be re-disclosed and no longer protected by these regulations. However, the recipient may be prohibited from re-disclosing mental health, developmental disability, substance abuse or AIDS related information under the Federal Substance Abuse Act 42CFR Part 2, Confidentially Requirements of the Illinois Mental Health and Development Disabilities Confidentiality Act and the Illinois AIDS Confidentiality Act.
- The person I am authorizing to use the information may receive compensation for doing so.
- I may inspect and copy the information disclosed.
- Payment of a claim, enrollment, and eligibility for benefits will not be affected if I do not sign this form unless the disclosures are necessary to determine payment, eligibility, or enrollment, or for disability re-determinations.
- I may revoke this authorization at any time. The revocation must be in writing and must be sent/given to the records department named in Section B. It will not affect action already taken before the revocation is received.

**Signature of Individual:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Signature of Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Authority to represent individual: \_\_\_ Parent \_\_\_ Guardian \_\_\_ Power of Attorney \_\_\_ Authorized Representative

Signature of Witness (or guardian): \_\_\_\_\_ Date: \_\_\_\_\_

**Section G: Revocation Section. If completed, send copy of entire form to person or organization named in Section B.**

*I no longer want health information pertaining to the person named in Section A shared with Midwest Digestive Health and Nutrition. I understand action already taken before the revocation is received is not affected.*

\_\_\_\_\_  
 Signature of Individual or authorized representative

\_\_\_\_\_  
 Date:

Authority to represent individual: \_\_\_ Parent \_\_\_ Guardian \_\_\_ Power of Attorney \_\_\_ Authorized Representative